

LAKE
HIGHLANDS



Wrangler Check Request Form

Date: _____

Check Requested From: _____

Event: _____

Check Payable To: _____

Address to Mail Check to: _____

Amount of Check: (To be reimbursed for your expenses, you must attach receipts to this request. To request payment of vendor's bill, attach invoice. Sales tax will not be reimbursed. **Requests over \$500.00 must be approved by Wrangler president.**)

\$ _____

Reason for Check or Budget Category: _____

President's Signature (if over \$500.00)

Date Bill Received: _____

Amount of Check: _____

Check Number: _____

Budget Category: _____